



TOURNAMENT DIRECTOR RESPONSIBILITIES

I. USA SB REGISTRATION

1. All teams must be registered with USA SB prior to the start of the tournament. A complete list of participating teams MUST be sent to the USA SB of GA J.O. Commissioner not less than (3) days prior to the start of the tournament to verify registration.
2. If a team has not registered through www.registerasa.com an additional \$30.00 shall be charged at the team check-in.
3. Teams participating in national qualifiers MUST go through the registerasa.com program to obtain USA SB of GA registration.

II. USA SB MATERIALS

1. Tournament Directors will receive the current year rulebooks and scorebooks prior to the start of the tournament. NOTE: These materials shall be issued to any team that registers on site.
2. The USA SB registration form will be provided, and shall be completed by listing all teams that registered at the tournament.

III. USA SB FEES/FORMS

1. The following material MUST be sent to the USA SB of GA J.O. Commissioner within (5) days of the completion of the tournament:
 - a. The completed SA SB registration form and sanction fee for each team.
 - b. Fees: USA SB of GA berth qualifiers - \$45.00/team, USA SB Region 4 berth qualifiers - \$30.00/team, USA SB of GA State Tournament - \$30.00/team
 - c. A completed set of brackets (winners & losers)
 - d. A summary report stating any issues/concerns at your tournament.

IV. GENERAL RESPONSIBILITIES/INFORMATION

1. Tournament dates, sites, fees shall be submitted for approval to the USA SB of GA J.O. Commissioner not less than (45) days prior to the tournament.
2. Officials USA SB brackets shall be used for all sanctioned tournaments.
3. The USA SB of GA U.I.C. shall be contacted not less than (45) days of the tournament.
4. Officials USA SB of GA signage and branding shall be used.
5. Team entry in berth qualifying and state tournaments shall be closed not less than (7) days prior to the starting date of the event.
6. Brackets shall be posted not less than (5) days prior to the starting date of the event.
7. Brackets will not be changed after they have been posted, and refunds will not be issued to teams that drop out after the bracket has been posted.
8. In the event of weather related issues, the USA SB of GA protocol shall be followed.
9. Conduct the events in a profession manner.